

## P&C General Meeting Minutes – 20 May 2024

P&C General Meeting Minutes		
Date: 20 May 2024	Start Time: 4:34pm	Meeting Location: Bray Park State High School
Open and welcome by the Chair	Bobbi-Jo Ives	
Apologies	Hannah Bongers (school camp), Mick Gillam.	
Business arising from the previous minutes	BPSHS 2024 P&C Annual Membership & Insurance Renewal due 31/03/2024, has been paid. Previous minutes accepted. Moved by Kylie Ireland and seconded by Tracey Kilgour.	
Correspondence received since the previous general meeting, presented by Kylie Ireland - Inward (as listed)	<p><b>Inward:</b> Invoices and bank statements received as per bookkeeper.</p> <p>01/04/2024 –Email from Josie, notifying P&amp;C earrings available for Mother’s Day stall upon request.</p> <p>02/04/2024 – urgent Alinta credit payment \$3480.43.</p> <p>03/04/2024 – Bookkeeper, Bray Park State High School Jan – Mar 2024 business activity statement total payable \$6000.00 to Tax office. 08/04/2024 -Kara submitted response for activity statement.</p> <p>05/04/2024 – Newsletter State Wage case.</p> <p>08/04/2024 – End of month financial report – 31 March 2024 provided by P&amp;C Qld.</p> <p>10/04/2024 – Bray Park SHS: Payroll Update: Back Pay Processed in Compliance with 5.75% Wage Inc, email from bookkeeper QIRC announced regarding to 5.75% wage increase, effective from September 1, 2023 for period 1 September 2023 to 2 April 2024 backdated wages will be paid.</p> <p>16/04/2024 – Healthier Tuck-shops Network Meeting ONLINE on Monday 22 April from 2pm.</p> <p>17/04/2024 – P&amp;C Qld lunch and learn ‘Insights into insurance for P&amp;C’s held 24/04/2024.</p> <p>22/04/2024 – Mel stepped down as bookkeeper P&amp;C Qld, Scott Wiseman CEO filling in. “We kindly request that P&amp;C’s upload induvial ABA files to prevent delays in payment processing.”</p> <p>26/04/2024 – Update: State Wage case – During their review process, it has come to our attention that there may be discrepancies due to the 5.75% back pay calculations.</p> <p>15/05/2024 – Alinta Apparel <b>Price Adjustment 2024/25</b>. The following item will have an adjustment applied effective 2 September 2024 - <b>Sport Shorts increase \$2.00</b>.</p>	
Outward (as listed)	<p><b>Outward:</b> Nil.</p> <p>Correspondence moved by Kylie Ireland and seconded by Peter Turner.</p>	
Business arising from the correspondence	Mel Thomas resigned from P&C Qld. Scott Wiseman added to Commbiz. Bills being paid each week. Bobbi-Jo and Sharon Davis added to Commbiz to be able to approve payments. Rochelle’s debit card sorted and resent a new card. Moved by Tracy Kilgour and seconded by Peter Turner.	
Treasurer’s Report		
Treasurer’s report and financial statement, and any business arising from these. Presented by Kara Pook	<p>As at 30th of April 2024:</p> <p>Our CBA Account was \$ 70,781.31</p> <p>Total income was \$ 35,315.99</p> <p>Cost of sales was \$ 44,503.62</p> <p>Operating Expenses were \$5,738.00</p> <p>Thus, net earnings was (\$14,925.63)</p>	

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	<p><b>Total <u>donations and sponsorships</u> was \$1000 x 2 payments for student welfare term 1 and term 2.</b></p> <p><b>Bookkeeper Notes:</b> Mel Thomas has resigned and left the bookkeeping team at P&amp;C's QLD. Scott Wiseman was added as an admin to Commbiz to ensure the bookkeeper can continue providing their service. Bobbi-Jo Ives and Sharon Davis have been added as authorised people to the Commbiz accounts, thus removing outgoing committee members Nicole Coady and Mandi Cusick.</p> <p>Kara Pook tabled the month's main CBA statement and its reconciliation, as well as the balance sheet and profit and loss reports. Kara moved that all bills and wages be paid, and that my report be accepted.</p> <p>Treasurer's report moved by Kara Pook and seconded by Sharon Davis. Treasurer's report is accepted.</p>
Principal's Report	
<p><b>Principal's Report presented by Peter Turner, Principal.</b></p>	<p><b>Curriculum: Parent Teacher Interviews</b> – Held in hall on Tuesday 14 May. Over 1000 interviews and good feedback from staff and families about the organisation via Compass and quality of discussions.</p> <p><b>Term 1 Reporting</b> - Great result for A-C achievement 2024- 83.7% compared to 2023- 81.5%</p> <p><b>Staff:</b> Mrs Aman Martir is our Acting HOD Junior Secondary at present as Luke Graham has taken a promotional position at MacGregor SHS for the rest of 2024.</p> <p>Miss Lauren Dixon won National Award for Geospatial Excellence - Emerging Teacher.</p> <p><b>New Marketing Officer</b> - Recruitment underway via Smart Jobs to align with school growth.</p> <p><b>Students: Open Afternoon</b> – Will once again be a very successful evening with amazing faculty displays and student performances. Postponed to Wednesday 5 June – 3.30 to 5.30 pm.</p> <p><b>ANZAC Day</b> – A very respectful ceremony commemorated at school on the 23 April. Year 9 and 12 students attended in person with the rest of the school watching virtually. Student School Leaders attended the dawn service at Club Pine Rivers on ANZAC Day.</p> <p><b>YLead Day-</b> Attended at Brisbane City Hall by our year 9 junior leaders, peer mentors and sports captains. Students developed leadership skills, shared dreams and goals, and met students from many other schools.</p> <p><b>Nationally Consistent Collection of Data (NCCD)-</b> Currently underway- students with disability requiring additional supports sitting at just under 30% of total enrolments -expected to increase to over 30%.</p> <p><b>Year 7 and 8 Literacy Classes-</b> Underway for identified students. New programs purchased and whole school Literacy strategy developed with Literacy Coach.</p> <p><b>Telstra Youth Innovation Awards</b> – 15 students from our Bray innovate program have been working hard over the past four weeks to prepare their projects. Mentoring provided by Moreton Bay City Council at several school venues.</p> <p><b>Kids Lit Quiz</b> – Four of our year 7 students will take on the best in Australia in Sydney on June 3. An amazing opportunity.</p> <p><b>Year 7 Camp</b> – Two camps organised once again at Noosa North Shore. Week 6.</p> <p><b>Cross-Country Carnival</b> – Fire house took the cross-country title this year. 37 students competed at the District Cross Country Carnival held at Pine Rivers Park – 10 students made it through to regionals.</p> <p><b>Bray Innovate Space Camp</b> – Very successful evening run by Mrs Jen McDougall. Students in the year 9 class enjoyed fun activities, astronomy viewing and camping on the oval.</p> <p><b>Student Led Conferencing/SET Plan Day</b> – Proposed for 14 August (Ekka Wednesday) – Years 8 and 9 do SLCs, Year 10s do SET P, Year 7s have alternative program and year 11/12s will be offsite for work placement/home study. This gives less disruption than running over several days. No regular classes for the day.</p>

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	<p><b>Academic Conferencing</b> – Year 11s on 22 July and Year 12s on 7 August.</p> <p><b>Subject Selection Evening 2025</b> – Wednesday 10 July – for existing Year 9s and 10s.</p> <p><b>Fanfare Competition</b> – Wind, String and Jazz ensembles very hard at work for this competition to be held 29 May.</p> <p><b>Volleyball News</b> – Excellence program going along strongly. Four teams to compete at Qld All Schools at the Gold Coast in May 31 to June 2. Girls are entered in Honours division.</p> <p><b>Sunshine Coast Dance Eisteddfod</b> – Our Junior and Senior dance troupes performed brilliantly on Friday 10 May. The Juniors were awarded third place which is our best ever result in a very strong competition. Brisbane Eisteddfod is next up.</p> <p><b>Borneo 2024 Trip</b> – Preparations well underway for the September trip. Bunnings fundraiser organised by Miss Hall and Miss Lloyd who will be taking the students.</p> <p><b>Basketball News</b> – Many students in regular training and games at present. Open, Junior and Intermediate Boys doing very well at the Brisbane Outer Schools Competition at Brendale.</p> <p><b>Under 8s Days</b> – Our students are supporting events at 5 local feeder schools by running activities.</p> <p><b>Finance and Facilities:</b> Financial Reports tabled; New Building project sod was officially turned-on Friday 10 May. Minister Nikki Boyd did the honours. Several facility upgrades underway – 2 new library classes, Hub extension, Oval covered seating area, New Gym Shed, PA breakout space and new sectioned rooms.</p>
<b>Other Reports</b>	
<b>Council report:</b>	Nil.
<b>Deputy HOD report:</b>	Nil.
<b>Uniform report:</b>	Nil.
<b>Chaplaincy report:</b>	Nil.
<b>Reports moved:</b>	Reports moved by Kyle Ireland, Seconded by Kara Pook. All reports accepted.
<b>Motions on notice</b>	<p>Peter Turner tabled P&amp;C Support for the support shirts for parents with school logo.            Moved Nicole Trafford, Seconded Tracy Kilgour.            All P&amp;C Members accepted.</p>
<b>General Business</b>	<p>Tuck-shop Cool Room follow up from March meeting General Business, the <b>school purchased new Cool Room</b> and added it to the <b>school asset register</b>. It is the P&amp;C’s responsibility to maintain it.</p> <p>Discussion about toilets. The duty roster has been changed to have male/female to be on roster outside toilets. This is to make sure groups of children are not hanging out in the toilets.</p>
<b>Membership Applications</b>	Nil.
<b>Date of next meeting</b>	<b>17 June 2024, 4:30pm.</b>
<b>Close</b>	5:17 PM